

# Ocean Academy Charter School Board of Education

## Minutes – Board of Trustees Regular Meeting, April 16<sup>th</sup>, 2024

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record. Ocean Academy Charter School, 1650 Massachusetts Avenue, Lakewood, NJ. Attendance by virtual or in person.

Anita Raynes Lepelstat – President  
Jim Muzikowski – Vice President  
Marshall White - Absent  
Aase Marie Hare  
Sharon Hollander  
Roxanne Martin  
Wendy Osorio  
David Corso

Valarie Smith (Board Secretary), Lorna Hassel (Head of School), Dawn Cobb-Fossnes (Middle School Principal), David Block (School Business Administrator), Thomas McMahon (Facilities Consultant), and Patricia Morgan (Porzio - Board Attorney, substitute for Dave Hesper).

Meeting Called to Order by Anita Lepelstat at 6:11 PM

Salute to the Flag by Board President Anita Lepelstat

### **Action Agenda**

#### **Public Session:**

#### **Old Business**

#### **Approval of Meeting Minutes of March 12, 2024**

Motion to approve the minutes of March 12, 2024 made by Roxanne Martin

Seconded by Anita Lepelstat

Vote: Unanimously approved by the Board

**Principal's Report** Presented by Lorna Hassel

#### **Month of March 2024**

Staff full days off - 134 full days and 33 half days off

Total enrollment - 486 students    March # of Absences @ 205

## **New Business**

**Lakewood Public Schools: Re-Registration Drive** – Presented by Patricia Morgan, Esq & Valarie Smith

Discussion Only – Questions & Answers

**High School Facilities & Trailer Review** – Presented by Tom McMahon

This includes the lease with Christ United Methodist Church for our high school program.

Discussion – Questions and Answers

Motion to Accept & Approve the Lease with Christ United as presented by Tom McMahon made by David Corso

Second: Roxanne Martin

Vote: Unanimously approved by the Board

Motion to Accept & Approve the Lease with our Investor/Builder for our new high school building located on Massachusetts Avenue as presented by Tom McMahon made by Aase Hare

Second: Anita Lepelstat

Vote: Unanimously approved by the Board

**Update on High School Program** Presented by Stephen Nicole

Principal Nicole will be giving the Board an update on what has been going on to plan for the new high school and what will be happening in the next few months.

Discussion Questions & Answers

**New Hires** Presented by Ryan Shiffer & Valarie Smith

Sandra Altomare, Title: High School Administrative Assistant

Jennifer de Beus Title: Guidance Counselor – Elementary & Middle

**Changes in Positions – Promotions** Presented by Valarie Smith

Didi Yencer – New Position as Director of Whole School Reform

Lu-Ann Cirone – New Position as Manager of Paraprofessional (school wide) & Student Discipline (Middle School)

Motion to approve the creation of new positions of High School Administrative Assistant, Director of Whole School Reform, and Head of Paraprofessionals & Student Discipline and to fill those

positions with the above cited hires and/or employees and to approve the appointment of Jennifer De Beus to fill the position of Elementary School Guidance Counselor made by Anita Lepelstat.  
Second: Jim Muzikowski  
Vote: Unanimously Approved

### Financials – Presented by David Block

Motion to Approve Financials as presented by SBA David Block: March 24 Bills List, April 2024 Bills List, 2/29/24 Secretary's Financial Report, and our Primary Budget.

Discussion Questions & Answers

Motion by David Corso  
Seconded by Wendy Osorio  
Vote: Unanimously Approved by the Board

### Recommendations for the 24-25 School Year

1. Reappoint Board Attorney, David Hespe, of the firm Porzio, Bromberg, & Newman for the 24-25 school year.

Vote: Unanimously Approved by the Board

2. Reappoint Auditor, Jump, Perry, & Company, as the school's official outside audit team for the 24-25 school year.

Vote: Unanimously Approved by the Board

3. Reappoint David Block as the Public Agency Compliance Officer:

Vote: Unanimously Approved by the Board

4. Reappoint David Block as the District's Qualified purchasing agent, authorization to award contracts up to the bid threshold (currently \$44,000) and set quote threshold (\$6,600) as per DCA.

Vote: Unanimously Approved by the Board

5. Motion to approve the Board's Critical Policy Manual as provided by the NJ School Boards Association.

Vote: Unanimously Approved by the Board

**Board Comments:** None

**Announcements:** None

**Motion to Adjourn:**

Made by Anita Lepelstat

Seconded by Jim Muzikowski

Vote: Unanimous

Adjourned at 7:35 PM

Minutes Approved at the May 14<sup>th</sup>, 2024 meeting