

Ocean Academy Charter School Board of Education

Minutes – Board of Trustees Regular Meeting, June 13, 2023

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record. Ocean Academy Charter School, 1650 Massachusetts Avenue, Lakewood, NJ. Attendance by virtual or in person.

Anita Raynes Lepelstat – President
Jim Muzikowski – Vice President
Marshall White
Thomas A. D'Ambola - Absent
Aase Marie Hare
Sharon Hollander
Roxanne Martin - Absent
Stephen Nichol

Valarie Smith (Board Secretary), Lorna Hassel (Head of School), Dawn Cobb-Fossnes (Middle School Principal), David Block (School Business Administrator), Thomas McMahon (Facilities Consultant), and David Hespe (Board Attorney).

Meeting to be Called to Order by Anita Lepelstat at 6:16 pm
Salute to the Flag by Board President Anita Lepelstat

Action Agenda

Public Session: No Participation

Old Business

Approval of Meeting Minutes of May 16, 2023 Presented by Valarie Smith

Motion to approve the May 16th, 2023 meeting minutes as presented made by Aase Hare
Second by Anita Lepelstat
Vote: unanimously approved by the Board

Principal's Report Presented by Lorna Hassel

Attendance for the Month of May

Staff Absences/Days Out – 99 full days 42 1/2 days

Student Absence - 239 non covid related

HIB incidents - 5

Total Student Enrollment: 439

New Business

Potential New Board Member We have an applicant to fill our open seat on the Board. (This is the unexpired term of Father Juan who has resigned due to his move to Florida.)

One of our parents, Wendy Osorio, is very interested. Wendy has a Kindergarten Student enrolled here and speaks both English and Spanish fluently. She is a teacher's aide at the School for Hidden Intelligence which is a school here in Lakewood for children with special needs. She is a graduate of Lakewood High School. As CSA, I'm highly recommending her for the position. I have been working for quite some time to find a parent to be on our board and I find Wendy to have the acumen and qualifications needed to fill the position.

Motion to Approve Wendy Osorio to fill the unexpired position of Father Juan was made by Aase Hare.

Second: Marshall White

Unanimously Approved by the Board

Attorney Hespe swears in Wendy Osorio

Longevity Pay Last year we voted to give all staff that have been with us a \$1,500 longevity bonus of \$1,500. That was not a stipend but a \$1,500 boost in salary.

I believe our intent was to keep this longevity increase for all employees that have completed five years of employment with us. But unfortunately, that intent was not precisely expressed in the minutes. We do have a few employees that have hit the five-year mark this year. So, I'm asking the Board to set this as a permanent part of our employment package - All employees will receive a \$1,500 increase in pay for longevity after completing five years of service at Ocean Academy.

Motion to Approve a Longevity Pay Increase at the 5th year anniversary of employment at Ocean Academy made by Jim Muzikowski

Second: Anita Lepelstat

Unanimously Approved by the Board

Contract Renewal

Tom McMahon – to continue Financial and Facility negotiations (High School & Facility Issues)

Motion to Approve Tom McMahon's Contract made by Stephen Nicol

Second: Sharon Hollander

Unanimously Approved by the Board

New Hires Presented by Lorna Hassel

One new hire (paraprofessional) Itziqueri Sihuanca-Morales

Motion to Approve Itziqueri Sihuanca-Morales as a paraprofessional made by Anita Lepelstat
Second: Stephen Nichol
Unanimously Approved by the Board

Stipends – Presented by Valarie Smith

\$5,000 – Middle School Principal for creation and monitoring various academic groups and clubs.

\$2,000 – Teacher for work on Grant sponsored by the Center for Education Reform – due July 15
Data Collection for Blue Ribbon Whole School Reform

Motion to approve the above cited stipends made by Aase Hare
Second: Jim Muzikowski
Unanimously Approved by the Board

Superintendents Goal 22-23 – Board Review

Goal 1: To improve upon state test scores (NJSLA)

Goal 2: Continue to Oversee Expansion to 8th Grade – Ongoing

Goal 3: To achieve an expansion grant for a High School & Explore Facilities.

The Board discussed and approved results/outcomes of the CSA's goals for the 2022-23 school year.

Motion was made by Anita Lepelstat that the Board approved of the progress on the CSA's results/outcomes of the 2022-23 goals
Second: Aase Hare
Unanimously Approved by the Board

Financials – Presented by David Block

APPROVAL OF MONTHLY FINANCIAL REPORTS & Mashio's Food Service Contract for 2023-24

BE IT HEREBY RESOLVED BY THE OCEAN ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES, to approve the following – Bill's List for FY23, Board Secretary's Monthly Report, and Mashio's Food Service Contract for the 2023-24 School Year

Motion made by Jim Muzikowski
Second: Stephen Nichol
Unanimously Approved by the Board

Board Comments:

Marshall White asked about getting a Flag Pole and a better sign in front of the school.

Marshall White asked about Administrative Parking Spaces and Handicap Parking issues.

Lorna Hassel advised the Board that the School was having an International celebration that week (June 12 – 16).

Anita Lepelstat brought to the Board's attention that Policy # 9230 allows for the formation of an Operations Standing Committee.

Announcements:

There will be no Meeting in July. August Meeting will be announced about the last week in July.

Motion to Adjourn:

Motion to adjourn was made by Sharon Hollander at 7:43 pm.

Second: Jim Muzikowski

Unanimously Approved by the Board

Notes: These minutes were approved by the Board at the August 29th, 2023 Board meeting.