

OCEAN ACADEMY CHARTER SCHOOL BOARD OF TRUSTEES

Minutes – Board of Trustees Meeting, May 11th, 2021 – 6:00 PM

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record. Ocean Academy Charter School, 1650 Massachusetts Avenue, Lakewood, NJ. Attendance by virtual or in person.

[Join by phone](#)

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Marshall White – President

Anita Lepelstat – Vice President

Thomas A. D’Ambola

Aase Marie Hare

Sharon Hollander

Jeanmarie Lamme

Roxanne Martin

Reverend Juan Angel Monge-Santiago - Absent

Jim Muzikowski

Also in attendance, Valarie Smith (Executive Director), Lorna Hassel (Head of School), Cindy Coughlin (School Business Administrator) - Absent, David Hespe (Board Attorney), Tom McMahon (Facilities Consultant), David Block (Financial Consultant).

Meeting Call to Order by Board President

Salute to the Flag

1. Approval of Minutes of the April 13th, 2021, Meeting.

Motion to Approve the Minutes of April 13th, 2021, made by Anita Lepelstat.

Second by Jim Muzikowski. Board Unanimously Approves.

2. Tom McMahon, Facilities Consultant, recommends Truists Securities for analysis of financial opportunities that may be available to help and direct the school in its quest to purchase 1650 Massachusetts Avenue.

Motion to Hire Truists Securities made by Thomas D’Ambola.

Second by Sharon Hollander. Board Unanimously Approves.

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3. Lorna Hassel presents Staffing Needs for the Middle School for the 2021-22 School Year.
– teachers & para's for Middle School.

Aase Hare motions to allow the Head of School to hire the positions needed (teachers and paraprofessionals) for the new Middle School Grades.

Second by Roxanne Martin. Board Unanimously Approves.

4. The following goals has been approved for the Lead Founder and Executive Director:
1. Purchasing 1650 Massachusetts Avenue. # 2. Continue to oversee Expansion to 8th Grade. # 3. Exploring Opportunities for Eventual High School Expansion.

Jim Muzikowski motions to accept the 3 proposed goals for the Lead Founder & Executive Director. Anita Lepelstat Seconds the Motion. Board Unanimously Approves.

5. 2021-2022 Salary Increase for the Executive Director and Head of School.

Aase Hare motions to increase the salaries of the Executive Director and Head of School at of \$40K each with a one-time salary adjustment of \$10K each.

Second by Jim Muzikowski. Unanimously approved by the Board.

6. To approve of the contracts for the Executive Director (at a three-year contract) and the Head of School (at a one-year contract).

Anita Lepelstat motioned to accept the contracts for both the Executive Director and the Head of School.

Second by Jim Muzikowski. Unanimously Approved by the Board.

6. Financial Matters Presented by Valarie Smith

Bill List Presented to the Board:

Motion to Approve the Bill List as Presented made by Jim Muzikowski.

Second by Anita Lepelstat. Unanimously Approved by the Board

Adding Home Depot, All Shore Water Systems, Carl's Fencing, & Mr. Keys to Regular Contracted Services for Payment

Motion to add vendors to the regular contracted services payroll made by Sharon Hollander. Second by Anita Lepelstat. Unanimously Approved by the Board

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Approval of Planned School Field Trips – “Pirate Adventure” (2 days, 4 trips) July 2021 – Summer School: For the 2021-22 School Year, 6th grade class has been scheduled to see “Aladdin” on Broadway, and 5th grade is scheduled to see “The Lion King” on Broadway. Motion to Approve the Field Trips as presented by the Executive Director made by Aase Hare, Second by Roxanne Martin, Unanimously Approved by the Board

7. Public Input – No public Input

8. New Business -

Valarie Smith – Board Self-Assessment will be addressed at June Meeting. Paperwork will be mailed to all Board Members.

9. Motion to Adjourn by Jim Muzikowski. Second by Anita Lepelstat. Unanimously Approved by the Board