

# Ocean Academy Charter School Board of Education

## Minutes – Board of Trustees Regular Meeting, February 15, 2023

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record. Ocean Academy Charter School, 1650 Massachusetts Avenue, Lakewood, NJ. Attendance by virtual or in person.

Anita Raynes Lepelstat – President  
Jim Muzikowski – Vice President  
Marshall White  
Thomas A. D’Ambola - Absent  
Aase Marie Hare  
Sharon Hollander  
Roxanne Martin  
Stephen Nichol

Valarie Smith (Board Secretary), Lorna Hassel (Head of School), Dawn Cobb-Fossnes (Middle School Principal), David Block (School Business Administrator), Thomas McMahon (Facilities Consultant), and David Hespe (Board Attorney).

Meeting to be Called to Order – 6:10 PM  
Salute to the Flag by Board President Anita Lepelstat

### **Action Agenda**

**Old Business - Approval of Meeting Minutes of December 13, 2022** Presented by Valarie Smith

Motion to Approve the Minutes of December 13, 2022 made by Anita Lepelstat  
Second by Jim Muzikowski  
Vote: All in Favor

### **Old Business**

**High School Expansion Denied** – Presented by Valarie Smith

Discussion Only

**High School Expansion Building Plans** – Presented by Tom McMahon

Lease Agreement with Builder – Discussion

**Update on School Turnaround Accomplishments** – Presented by Dawn Cobb-Fossnes

Discussion Only

## New Business

**Principal's Attendance Report** Presented by Lorna Hassel, Head of School

### **Attendance for the Months of December & January**

December 2022 - Staff Days off - 72 1/2 days off 27

Student absences 250 (not Covid related)

January 2023 - Staff Days off - 110 1/2 days 40

Student absences - 197 (not Covid related)

Total Student Enrollment – 445

**Executive Session** Called by Anita Lepelstat at 6:26 pm to Discuss Student Matter  
Seconded by Sharon Hollander  
Vote: Unanimously in Favor

Resolution to Confirm 30 Day Suspension of Student  
Motion Made by Anita Lepelstat  
Seconded by Marshall White

Motion to close Executive Session at 6:42 pm called by Anita Lepelstat  
Seconded by Roxanne Martin  
Vote: Unanimously in Favor

**Resignation of Teacher** – Presented by Lorna Hassel

Motion to Accept Ms. Sherman's Resignation (7<sup>th</sup> Grade Teacher) made by Sharon Hollander  
Seconded by Jim Muzikowski  
Vote: Unanimously in Favor

**Resolution to Approve New Teacher** – Presented by Lorna Hassel

Motion to confirm New 7<sup>th</sup> Grade Teacher, Anne Vreeland made by Marshall White  
Seconded by Sharon Hollander  
Vote: Unanimously in Favor

**New Student Attendance Initiative** Presented by Valarie Smith

Discussion Only

## Board of Trustee Opening – Resignation of Father Juan Presented by Valarie Smith

### Financials – Presented by David Block

1. APPROVAL OF MONTHLY FINANCIAL REPORTS: Bill List for FY23 and Board Secretary’s Report – December 31, 2022.

Motion to approve the Monthly Financial Reports by Anita Lepelstat  
Seconded by Roxanne Martin  
Unanimously Approved by the Board

2. APPROVAL OF REVISED FISCAL YEAR 2023 BUDGET

WHEREAS, the Board of Trustees of the Ocean Academy Charter School (hereinafter “Board”) has been presented with the revised FY 23 budget; and

WHEREAS, the budget reflects current enrollment data, federal grant allocations and expenditure figures; and

WHEREAS, the budget reflects allocation of expenses in accordance with Department of Education recommendations, code, statute and approved charter as best as possible under current funding;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of the Ocean Academy Charter School, County of Ocean, State of New Jersey that the revised FY 23 budget is approved.

Motion to approve the above cited Resolution for the 2023 Budget made by Jim Muzikowski  
Seconded by Sharon Hollander  
Unanimously Approved by the Board

### Board Comments -

Marshall White (Board Member and P.T.O. Volunteer) asked about the P.T.O. bringing a program by Liberty Science Center to the school. It was decided that this would be a good event for the 4<sup>th</sup> Graders. It was decided that the event would take place on June 13<sup>th</sup>.

Announcements – Next Board of Trustees Meeting will be Tuesday, March 14<sup>th</sup>, 2023

Motion to Adjourn: Made by Roxanne Martin at 7:25 pm  
Seconded by Jim Muzikowski  
Unanimously Approved by the Board

**Minutes Approved unanimously at the March 14, 2023 Board Meeting**