

Regular Meeting Minutes – February 13, 2018

Ocean Academy Charter School – Board of Trustees

In Accordance with the Open Public Meetings Act: Public Notice of this Meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the Asbury Park Press – Paper of Record.

The regular monthly meeting of the Ocean Academy Charter School Board of Trustees was held at 678 5th Street, Lakewood, New Jersey, on February 13, 2018.

The meeting was called to order by Valarie M. Smith (Board Secretary) at 7:00 PM

7:00 PM – Pledge of Allegiance led by the Board President.

A Roll Call recoded the following Board Members Present:

Marshall White – President

Ken Seda – Vice President - Absent

Christopher Leddy - Absent

Anita Raynes Lepelstat

Rosanne Martin - Absent

Reverend Juan Angel Monge-Santiago

Jim Muzikowski

Aase Marie Schults Hare

Staff Present: Valarie Smith, Executive Director/Secretary, Lorna Hassel, Head of School, and Cindy Coughlin, School Business Administrator.

Statement made by Board Secretary

Resolved, pursuant to the Public Meetings Act that the Board meets in closed session at this time to discuss confidential matter pertaining to the purchase, lease, or acquisition of real property and the appointment of a specialized consultant for facilities and a part time employee for community relations. It is expected that the matters discussed in closed session shall be made public as soon as the need for confidentiality no longer exists.

Motion to Move into Executive Session by Father Juan, Second by Jim Muzikowski, motion carries unanimously.

Called the Regular Meeting to order in public session from the Executive Session; Jim Muzikowski motions, Father Juan Seconds, unanimous vote.

1. Minutes from December 12, 2017 Board of Trustees Meeting – Approved

Motion to Accept the 12/12/17 minutes: Jim Muzikowski motions, Aase Hare seconds, unanimous in favor.

2. Lorna Hassel, Head of School, Presents on Results of State DOE visit
3. Lorna Hassel Presents on Tuition Reimbursements for School Nurse and School Business Administrator.

Motion made by Anita Lepelstat that OCAS will refund the School Nurse and the School Business Administrator for tuition costs incurred by state mandatory laws and regulations regarding their full certifications. Motion seconded by Jim Muzikowski. Motion carries unanimously.

4. Lorna presents on Pam Johnson, paraprofessional to aid on a part time basis for tutoring/pullouts at \$15 per hour – not to exceed 10 hours a week for the balance of the 2017-2018 school year.

Aase Hare motions to accept tutoring services by Pam Johnson, paraprofessional, at a fee of \$15 per hour with a cap of 10 hours a week. Jim Muzikowski seconds, unanimously approved.

5. Cindy Coughlin, School Business Administrator, Presents on Budget

Revised 2017-18 Budget

- ✚ Adjustments
- ✚ Reinstatement original salaries for Smith, Hassel, Coughlin (reinstatement \$20,000 reduction) to be paid out for the balance of the school year.
- ✚ Adjust to actual spending levels for the balance of the Year
- ✚ Cash Flow Sheets
- ✚ Board Secretary Reports

Resolution to approve revised budget

Father Juan Motions, Jim seconds, unanimously in favor.

Resolution: Waiver for SEMI funding

Jim Muzikowski motions, Aase Hare seconds, unanimously in favor.

Resolution: To Accept Title 1 and Title 3 funding

Aase Hare Motions, Jim Muzikowski seconds, unanimously approved.

Review of Preliminary 2018-19 Budget – New Funding Levels Not Available

Approval of New Directors & Officers Insurance (renewal up 3/28/18)

Father Juan motions to renew Directors & Officers Insurance, Anita Lepelstat seconds, unanimously approved.

Vote on Bill List as presented by the School Business Administrator

Father Juan Motions to approve the Bill List, Anita Lepelstat seconds, unanimous vote.

6. Adjourn - Motioned by Jim Muzikowski, Second by Anita Lepelstat, unanimous vote.
Adjournment 9:10 pm